



Meeting (No)	<b>HR Committee (1)</b>
Time & Date	<b>Tuesday 3<sup>rd</sup> June 2025 at 5.00pm</b>
Location	<b>Town Hall, High Street, Neston</b>
<b>AGENDA</b>	

The following members of Neston Town Council's HR Committee are hereby summoned to attend the above meeting which will be held on **Tuesday 3<sup>rd</sup> June 2025** at Neston Town Hall, commencing at **5pm** for the purpose of transacting the business as listed below.

**Cllrs: S. Adderley, C Braithwaite, S. Davies, S Hudspeth, S. Wastell.**

The meeting is held in public and members of the public and the press are encouraged to attend. Confidential items pertaining to contractual or staffing matters have to be discussed in "Part 2" where only Councillors and reporting officers can be present.

Date of Notice: 28<sup>th</sup> May 2025

Zoë Dean  
Locum Chief Officer  
Neston Town Council

AGENDA	
PART 1: Items to be considered in the presence of the press and public	
<b>1</b>	<b>Election of Chair</b>
	To elect the Chair of the HR Committee for the ensuing year.
<b>2</b>	<b>Election of Vice Chair</b>
	To elect the Vice Chair of the HR Committee for the ensuing year.
<b>3</b>	<b>Apologies for Absence</b>
	To receive and consider acceptance of apologies/reasons for absence and to note any other absences.
<b>4</b>	<b>Declarations of Interest</b>
	To receive declarations of pecuniary and/or non-pecuniary interests and the nature of those interests in relation to any agenda item.
<b>5</b>	<b>Public Participation (maximum of three minutes per person)</b>
	Members of the public are invited to make representations, ask questions and give evidence in respect of any business being transacted at the meeting and about any other matter for which the Town Council has responsibility.

		<b>Papers</b>
<b>6</b>	<b>Minutes of the Last Meeting</b>	
	To accept and sign the minutes from the HR Committee meeting held on 10/12/24.	HR1/6
<b>7</b>	<b>Committee Budgets 2025/26</b>	
	To receive the Committee budget and the current Earmarked Reserves.	HR1/7
<b>8</b>	<b>Finance</b>	
	To receive the HR committee's first financial budget control statement for 2025/26.	HR1/8
<b>9</b>	<b>HR Terms of Reference</b>	
	To note that the Terms of Reference for the HR committee meeting frequency had been updated following the AMC meeting on 20/05/25.	HR1/9
<b>10</b>	<b>Date of the Next Meeting</b>	
	To note that the next scheduled meeting will held be on an ad hoc basis, as agreed at the Annual Meeting of the Council.	
<b>11</b>	<b>Exclusion of the Press and Public</b>	
	To consider that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.	
<b>PART 2:</b> Items to be considered in the absence of the press and public		
<b>12</b>	There is no confidential business.	